

February 2025

## Richmond Education Assistant Program (REAP)

# Full Time REAP 2025

July 2025 - November 2025

## STUDENT APPLICATION FORM

Deadline: Friday, April 11, 2025 @ 4 p.m.

*Application Fee (non-refundable): \$40.00*

### PERSONAL CONTACT INFORMATION (please print)

Legal Name \_\_\_\_\_  
*First Name* *Middle Name* *Last Name*

Preferred First Name \_\_\_\_\_

Address (unit/street # and name) \_\_\_\_\_

City \_\_\_\_\_ Postal Code \_\_\_\_\_

Phone \_\_\_\_\_ (cell) / \_\_\_\_\_ (alternate)

Email \_\_\_\_\_

### EDUCATIONAL BACKGROUND (please print)

Name of Secondary School \_\_\_\_\_ Year of Graduation \_\_\_\_\_

City \_\_\_\_\_ Province/State \_\_\_\_\_ Country \_\_\_\_\_

List any relevant certificates, diplomas or degrees obtained:

<i>Course or Program Name</i>	<i>Institution</i>	<i>Year Completed</i>
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_____	_____	_____
_____	_____	_____

**EMPLOYMENT/WORK EXPERIENCE** (please print)

Current Workplace or Employment Status \_\_\_\_\_

Work Experience (paid or volunteer with children, youth or adults, special needs, health or social services, recreation)

Role/Position	Organization/Program	Which Year(s)?

**PROFESSIONAL REFERENCES** (please print; at least two persons who have observed or supervised you with children or youth, or those with special needs - differently abled student)

Ref	Name	Title/Position	Email	Phone
#1	_____	_____	_____	_____
#2	_____	_____	_____	_____

Attached:

\_\_\_\_\_ Letter of Intent (hand written or typed, 3-5 pages): Describe what you know about the role of an Education Assistant, characteristics about yourself that fit this career field, and how your work experiences and educational background relate to being an Education Assistant.

\_\_\_\_\_ Copy of Transcript of Grades of secondary education and/or post secondary education

\_\_\_\_\_ Copy of Certificate of Secondary Graduation

**I verify that the above information is true and accurate:**

\_\_\_\_\_ (signature) \_\_\_\_\_ (date)

**APPLICATION DEADLINE:**  
**Email as one PDF file to [RCE@sd38.bc.ca](mailto:RCE@sd38.bc.ca)**  
**by Friday, April 11, 2025 @ 4:00 pm**

You will be emailed a link to pay for the \$40 application fee online.

*Late applications are welcome but will only be considered after applications submitted on time are processed.  
Apply early to avoid disappointment.*