

Richmond Education Assistant Program (REAP)

Part Time Program 2026

January 5, 2026 – February 12, 2027

STUDENT APPLICATION FORM

Application Fee (non-refundable): \$40.00

Tuition Fee: \$6,250.00

PERSONAL CONTACT INFORMATION (please print)

Legal Last Name _____ Legal First Name _____

Preferred First Name _____ Legal Middle Name _____

Address (unit #, street #, and street name) _____

City _____ Postal Code _____

Phone (main) _____ Phone (alternate) _____

Email _____

EDUCATIONAL BACKGROUND (please print)

Name of Secondary School _____ Year of Graduation _____

City _____ Province/State _____ Country _____

List any relevant certificates, diplomas or degrees obtained:

Course or Program Name	Institution	Year Completed
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_____	_____	_____
_____	_____	_____

EMPLOYMENT/WORK EXPERIENCE (please print)

Current Workplace or Employment Status _____

Work Experience (paid or volunteer with children, youth or adults, special needs, health or social services, recreation)

Role/Position	Organization/Program	Which Year(s)?
_____	_____	_____
_____	_____	_____

PROFESSIONAL REFERENCES (please print; at least two persons who have observed or supervised you with children or youth, or those with special needs - differently abled student)

Name	Title/Position	Email	Phone
#1 _____	_____	_____	_____
#2 _____	_____	_____	_____

Include the following with your application:

- ☐ Letter of Intent (typed or handwritten, 3-5 pages)
Describe what you know about the role of an Education Assistant, characteristics about yourself that fit this career field and how your work experiences and educational background relate to being an Education Assistant.
- ☐ Transcript of Grades of secondary education and/or post secondary education
- ☐ Certificate of Secondary Graduation

I verify that the above information is true and accurate:

_____ (signature) _____ (date)

APPLICATION DEADLINE: Email by Friday, October 17, 2025 @ 4:00 pm
RCE@sd38.bc.ca

*An acknowledgement of your application will be emailed to you within a week of submission,
along with a link to pay the \$40 application fee online.*

*Late applications are welcome but will only be considered after applications submitted on time are processed.
Apply early to avoid disappointment.*