

ABSENCE POLICY
(Missed Classes/Exams/Tests)
缺考 / 缺課細則



Email to wilai@sd38.bc.ca

1. If you are unable to attend class for any reason, please notify the instructor as far in advance as possible and cc to wilai@sd38.bc.ca.

   如果您因故無法上課，請儘可能提前通知老師，並副本電郵至 Ms. Lai。

2. Absences cannot be scheduled for make-up tests or classes, nor can they be changed to another mode of instruction.

   缺席者不能安排補考或補課，也不能改成其他教學模式。

3. If a student is absent for any reason, including on vacation/sickness, and any requests for replacement of the course materials, students will ONLY receive the materials/assignments upon return to school.

   學生若缺課，當天的教材又或需補發教材，學生於回校上課發還。

4. During a student's absence, the school is unable to provide delivery of e-learning materials.

   面授課，學生缺席期間，學校無法提供電子學習材料的傳遞。

5. Students who have 5 or more absences, or do not take tests and exams during a semester, will not receive progress reports.

   學期內缺席5次或以上，或未參加測驗及考試者，將不會收到學習進度報告。

LATE PICK UP 遲接



1. Parents stay outside the school and please pick up your child from class on time.

   家長請在學校外等候，並請準時接孩子下課。



2. To ensure the safety of your children, if parents do not come to pick up their children after half an hour from the end of the class on two or more occasions, the school reserves the right not to accept the students to attend the class, and there will not be any refund or make-up arrangements.

   爲確保學童安全，若家長兩次或以上於下課後半小時仍沒到校接回學童，本校有權不接受學童上課，並且不設退款或補課安排。

